**E-mail**

|  |  |
| --- | --- |
| **Parts of an E-mail** | |
| **Header** |  |
| **Body** |  |
| **Attachments** |  |

|  |  |
| --- | --- |
| **Ways to Respond to an E-mail** | |
| **Reply** |  |
| **Reply to All** |  |
| **Forward** |  |

# Netiquette



# Ways to keep you and your computer safe

* Spam
* Phishing
* Cyberbullying
* Passwords