**Double click over the top where it says “Type Name Here” and type your name, the date, and your class period. Double click anywhere to get out of the header.**

**UNIT 1 “TAKEAWAY”**

**DIRECTIONS: Below are listed the topics we struggled most with as a class on Unit 1.**

**Your task is to create a PowerPoint teaching each topic. Be creative. DON’T simply copy and paste definitions, this will not get you full points. Come up with unique ways to remember each subject for you and your peers.**

**Your PowerPoint should have AT LEAST 14 slides (2 per topic). Use your Unit 1 test to look at information on these topics, as well as all of our past notes and PowerPoints found on the website.**

**Do your best exploring all the different parts of PowerPoint. Use pictures, animations, and as many formatting options as you can figure out (I KNOW we have not yet learned PowerPoint. Be resourceful! Use the internet, your peers, and anything else you can think of).**

1. What action selects files that are NOT adjacent (side by side) to each other?
2. What action selects files that ARE adjacent (side by side) to each other?
3. Information Processing Steps – What are they? What do they each do?
4. Software
5. Input Devices
6. Output Devices
7. Peripheral

**Drop the PowerPoint to me before the beginning of class NEXT time, Monday March 3rd. The filename will be Takeaway1**